

NOTICE OF MEETING

Joint meeting of the Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee

(Alexandra Park & Palace Advisory Committee established by Statute in 1985)

To: The Members of the
Advisory Committee (Statutory) and the Consultative Committee

Bernie Ryan
Assistant Director – Corporate Governance
and Monitoring Officer
5th Floor, River Park House
225 High Road, Wood Green
London, N22 8HQ

Contact: Felicity Foley, Principal Committee
Co-ordinator
Tel: 020-8489 2919
Fax: 020-8881 5218
E-mail:
felicity.foley@haringey.gov.uk

29 September 2014

Dear Member,

The **JOINT MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE** will take place on **TUESDAY, 7TH OCTOBER, 2014** commencing at **19:00 hrs** in **THE TRANSMITTER HALL, ALEXANDRA PALACE, PALACE WAY, WOOD GREEN, LONDON N22 7AY** to consider the business set out in the Agenda detailed below.

Yours sincerely

Felicity Foley
Clerk to the Committee

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Committee are invited to disclose any interest they may have in any of the items appearing on this agenda.

3. MINUTES AND MATTERS ARISING (PAGES 1 - 22)

- i. To approve the minutes of the Joint Statutory Advisory and Consultative Committees held on 8 July 2014.
- ii. To note the minutes of the Advisory Committee held on 8 July 2014.
- iii. To note the minutes of the Consultative Committee held on 8 July 2014.
- iv. To note the draft minutes of the meeting of the Alexandra Palace and Park Board held on 22 July 2014.

4. GOVERNANCE

All members of the Consultative Committee are reminded to provide minutes from their organisations where their nomination for membership of the Consultative Committee was ratified.

5. CHIEF EXECUTIVE'S REPORT (PAGES 23 - 24)

To receive the report of the Chief Executive, Alexandra Palace, updating the Committees on progress with three strategically important initiatives: sponsorship, fundraising and market testing.

6. LEARNING AND COMMUNITY REPORT (PAGES 25 - 28)

To receive the report of the Head of Learning and Community Programmes on the learning and community programme.

7. ALEXANDRA PALACE HLF PROJECT

To receive an update on progress with the HLF project.

Note, the full and final HLF design will be presented to the Statutory Advisory and Consultative Committees on 27 October 2014.

8. PARK AND PROPERTY REPORT (PAGES 29 - 34)

To receive the report of the Regeneration and Property Director on a number of areas relating to property and regeneration at Alexandra Palace and Park.

9. EVENTS REPORT (PAGES 35 - 38)

To receive the report of the Commercial and Development Director which advises and seeks views on recent APTL events and activity.

10. NON-VOTING BOARD MEMBERS FEEDBACK

11. ITEMS RAISED BY INTERESTED GROUPS

12. ANY OTHER BUSINESS OR URGENT BUSINESS

13. DATES OF FUTURE MEETINGS

Monday 27 October 2014 – extra meeting

Tuesday 20 January 2015

Tuesday 14 April 2015

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Neill
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	Councillor Patterson
Bounds Green Ward	:	Councillor C. Bull
Fortis Green Ward	:	Councillor Ross
Hornsey Ward	:	Councillor Jogee
Muswell Hill Ward	:	Councillor M. Blake
Noel Park Ward	:	Councillor Marshall
Council-wide Member	:	Councillor Gunes
Council-wide Member	:	Councillor Griffith

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association	<i>tbc</i>
Alexandra Palace Organ Appeal	Mr H. Macpherson
Alexandra Palace Television Group	Mr J. Thompson
Alexandra Residents' Association	<i>tbc</i>
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Ms R. Macdonald
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
Palace View Residents' Association	Ms V. Paley
St Mary's CE Primary School	Mrs F. Hargrove
Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Appointed Members:

Councillor Berryman
Councillor Christophides
Councillor B. Blake
Councillor Gallagher
Councillor Hare
Councillor Mann

This page is intentionally left blank

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr D. Neill
Palace Gates Residents' Association	: Mr K. Stanfield
Palace View Residents Association	: *Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	Councillor Patterson
Bounds Green Ward	:	Councillor C. Bull
Fortis Green Ward	:	Councillor Ross
Hornsey Ward	:	Councillor Jogee
Muswell Hill Ward	:	Councillor M. Blake
Noel Park Ward	:	Councillor Marshall
Council-wide Member	:	Councillor Gunes
Council-wide Member	:	Councillor Griffith

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association	(rep tbc)
Alexandra Palace Organ Appeal	Mr H. Macpherson
Alexandra Palace Television Group	*Mr J. Thompson
Alexandra Residents' Association	*Ms C. Hayter
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	*Mr N. Willmott
Hornsey Historical Society	Miss R. Macdonald
Muswell Hill and Fortis Green Association	*Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Berryman
Councillor Christophides
*Councillor Egan
Councillor Gallagher
Councillor Hare
Councillor Mann

Also attending

Duncan Wilson – Chief Executive – Alexandra Palace

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

Kerri Farnsworth – Regeneration & Property Director, Alexandra Palace
Ben Davies – Go Ape Limited
Oliver Craxton – Clerk to the Committee (LB Haringey)

MINUTE NO.	SUBJECT/DECISION
APSC164	<p>ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2014/15</p> <p>The outgoing Chair, Colin Marr, opened the meeting and asked for nominations for Chair of the Joint Informal meeting of the Alexandra Park and Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee for the 2014/15 Municipal Year.</p> <p>Gordon Hutchinson was nominated and seconded, and there being no other nominations, it was:</p> <p>RESOLVED: That Gordon Hutchinson be elected as Chair of the Joint Informal meeting of the Alexandra Park and Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee for the 2014/15 Municipal Year.</p> <p style="text-align: center;"><u>Gordon Hutchinson in the Chair</u></p> <p>The Chair thanked Clifford Hart for his explanatory comments at the beginning of the evening's proceedings.</p>
APSC165	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillors Mann, Gunes and Egan and from Evelyn Regan, Caroline Hayter and Liz Ricardson, and from Councillor M Blake and Nigel Willmott for lateness.</p>
APSC166	<p>DECLARATIONS OF INTEREST</p> <p>None declared.</p>
APSC167	<p>MINUTES AND MATTERS ARISING</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> i. To approve the minutes of the Joint Statutory Advisory and Consultative Committees held on 8 April 2014. ii. To note the draft minutes of the Alexandra Palace and Park Board held on 10 June 2014. <p>In response to a question Duncan Wilson, Chief Executive Alexandra Palace and Park, explained that the figure of £15m referred to in minute number APB0359 on</p>

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

	<p>page 11 made up a portion of the amount of the current estimated total for the regeneration project of £24,933m referred to under minute number APB0358 on page 10, with the difference being accounted for by, amongst other things, the cost of the fitting out of the former television studios, theatre and other spaces, and repairs to the roof.</p>
<p>APSC168</p>	<p>ALEXANDRA PALACE REGENERATION</p> <p>Duncan Wilson, Chief Executive Alexandra Park and Palace, and Kerri Farnsworth, Regeneration and Property Director, introduced the report.</p> <p>NOTED</p> <ul style="list-style-type: none"> • That it was important that the business plan was sustainable; • That the proposals in the Heritage Lottery Fund (HLF) project addressed all major challenges relating to the east end of the building; • The East Court would be radically transformed into a warm and welcoming space, providing wifi-enabled areas for people to linger and relax in, areas for drinking/eating and areas for dynamic movement; • The theatre would be an adaptable space which would be capable of hosting a wide range of programmed activities including live performance, banquets, film screenings, weddings, awards ceremonies, etc. In a wide variety of audience configurations; • The BBC wing will tell the history of popular entertainment at Alexandra Palace and beyond from Victorian theatre, through the development of public broadcasting and broadcasting technologies, up to the present day through a series of varied but interconnected spaces over two floors. The ticketed and timed experience would commence at a grand new staircase leading from the East Court; • That the associated planning application would be submitted in November 2014 and that the HLF Stage 2 bid would be submitted in December 2014; • That the project included full access for people with disabilities; • The ice rink would be kept fully operational during the proposed works; • That there were risks involved with the project; the presence of asbestos being one of them. <p>RESOLVED:</p> <p>That the recommended design approach be endorsed as that most likely to meet stakeholder and public expectations, to realise the potential of the TV studios as a public attraction and the theatre as a performance/cultural space, within financial parameters.</p>
<p>APSC169</p>	<p>PARK AND PROPERTY REPORT</p> <p>Kerri Farnsworth, Regeneration and Property Manager, introduced the report.</p> <p>NOTED</p> <p><u>Key Stakeholder Relationships</u></p>

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

- That that it had been agreed that the Palace's relationship with the BBC now needed to be formalised by way of a Memorandum of Understanding, due to the extent of the inter-relationship between the Heritage Lottery Fund project and the BBC, and that this was being progressed currently by senior staff within the BBC.

HLF Professional Team

- That the two professional appointments were consultants employed to carry out specific tasks.

Surveyor to the Fabric

- The sum total of investment advised over the 10-year lifespan of the Fabric Maintenance Plan (FMP) was £36m.

Planning Applications

- A site plan showing the proposed positioning of the new climbing frame for the Little Dinosaurs playgroup was circulated at the meeting;
- The climbing frame had been moved from its original position to a less obtrusive one at the edge of the Playgroup site;
- A member of the Committee asked for clarification whether there was a limit of 28 days per year on the use of the Bouncy Castle at Little Dinosaurs. Duncan Wilson said this would be checked.

Park Development Projects

- The proposed urban orchard would be located in the Railway Field in the Grove, in the proximity of the maintenance yard;
- That details of any proposal relating to the establishment of an orchard would be put before the next meeting of the Joint-Committee;
- Bee hives could be installed in an appropriate location, possibly in the Park Yard, if bee-keepers could be found who were prepared to maintain the hives.

Keri Farnsworth drew attention to the two appendices to the report which related to the 'Go Ape' high-level adventure course.

Ben Davies, on behalf of Go Ape Ltd., gave a presentation on the proposal for Alexandra Park.

Following the presentation members of the Joint-Committee raised a number of issues including security arrangements associated with the course and its location within the Park, including the close proximity to the deer park; the proposed charges; the potential noise impact; the potential significant financial income to the Palace and Park; the fact that the facility would provide an interesting activity for local school children, and the length of the operating lease.

The Chair, as a representative of the Friends of Alexandra Park, raised concerns

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

relating to the potential loss of a peaceful area within the Park, the use of the avenue of Plane trees flanking the road, the method used to mount the platforms in the trees, the height of the platforms, and the obtrusiveness of the adventure course. He went on to say that the Friend's Committee were firmly of the view that the proposed course was not an acceptable proposal because of the impact on the avenue of Plane trees.

RESOLVED:

- i) That the new position of the proposed climbing frame associated with the Little Dinosaurs Playgroup, as shown on the tabled site plan, was acceptable to the Joint Committee.
- ii) That in regard to the 'Go Ape' adventure course the Joint-Committee agree in principal to the proposal to have the adventure course in Alexandra Park, but that in regard to the scheme being taken forward, it be noted that there were a variety of differing views on the proposal; and that the Joint-Committee would wish to see more detailed information on the proposed facility, including how it incorporated the Plane trees on either side of the road.
- iii) That it be noted that the Statutory Advisory Committee would give further consideration to the proposals for the 'Go Ape' facility at the planning application stage of the process.
- iv) That Duncan Wilson, Chief Executive Alexandra Palace and Park, arrange a site-visit for members of the Joint-Committee to discuss possible changes to the 'Go Ape' course with Ben Davies of 'Go Ape'.

SUSPENSION OF STANDING ORDERS

Due to the fact that it was 9.59pm the Joint-Committee voted to suspend its Standing Orders to enable the meeting to continue beyond 10.00pm until such time as the remainder of the business on the agenda was completed.

APSC170 EVENTS REPORT

Duncan Wilson, Chief Executive Alexandra Park and Palace introduced the report. He drew attention to the proposed pop-up beer garden, and the associated plans and drawings attached to the report.

RESOLVED:

- i) That the contents of the report be noted;
- ii) That it be noted that planning for the 2014 fireworks event was underway, and that a detailed proposal would be put before the Alexandra Palace and Park Board on 22 July 2014;
- iii) That, because it was both a temporary structure and it enhanced the area, the proposal for a temporary movable structure on the Beach be endorsed by the Joint-Committee.

APSC171 LEARNING AND COMMUNITY REPORT

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

	<p>RESOLVED:</p> <p>That the recent good progress with the Trust's learning and Community programmes, including significant increases in attendance numbers, be noted.</p>
APSC172	<p>MARKET TESTING PROCESS</p> <p>RESOLVED:</p> <p>That the Joint-Committee endorse the recommended approach in issuing an invitation to tender for the hotel opportunity and an associated interest in the events business, as detailed in the report, as that most likely to meet the Trust's objectives and secure investment of the magnitude needed on terms acceptable to the Trust.</p>
APSC173	<p>NON-VOTING BOARD MEMBERS FEEDBACK</p> <p>There was none.</p>
APSC174	<p>ITEMS RAISED BY INTERESTED GROUPS</p> <p>There were none.</p>
APSC175	<p>ANY OTHER BUSINESS OR URGENT BUSINESS</p> <p>There was none.</p>
APSC176	<p>DATES OF FUTURE MEETINGS</p> <p>Noted that the dates of future meetings were:</p> <p>Tuesday 7 October 2014 Tuesday 20 January 2015 Tuesday 14 April 2015</p>

The meeting ended at 22.14 hrs

Gordon Hutchinson

Chair

Signed by the Chair

Date

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE
TUESDAY, 8 JULY 2014**

This page is intentionally left blank

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 8 JULY 2014**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Neill	:	Muswell Hill and Fortis Green Association
Mr K. Stanfield	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
Mr. D. Liebeck	:	Warner Estate Residents' Association

APPOINTED MEMBERS

Councillor Patterson	:	Alexandra Ward
Councillor C Bull	:	Bounds Green Ward
Councillor Ross	:	Fortis Green Ward
Councillor Jogee	:	Hornsey Ward
Councillor M. Blake	:	Muswell Hill Ward
Councillor Marshall	:	Noel Park Ward
Councillor Gunes	:	Council Wide appointment
Councillor Griffith	:	Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive – Alexandra Palace
 Kerri Farnsworth – Regeneration and Property Manager, Alexandra Palace
 Ben Davies, Go Ape Limited
 Clifford Hart, Democratic Services Manager (LB Haringey)
 Oliver Craxton, Clerk (LB Haringey)

**MINUTE
NO.**

SUBJECT/DECISION

APSC01.	<p>ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2014/15</p> <p>The outgoing Chair, Denis Heathcote, welcomed all to the meeting.</p> <p>Clifford Hart, Committee Services Manager, explained the process that would be followed for this meeting, and the subsequent meetings of the Alexandra Palace and Park Consultative Committee, and the Joint meeting of the Alexandra Park and Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee</p> <p>Clifford Hart then asked members of the Advisory Committee for nominations for the position of Chair for 2014/15 Municipal Year.</p> <p>David Liebeck was nominated and seconded, and there being no other nominations it was:</p>
----------------	--

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 8 JULY 2014**

	<p>RESOLVED: That David Liebeck be elected as Chair of the Alexandra Park and Palace Advisory Committee for the 2014/15 Municipal Year.</p> <p style="text-align: center;"><u>David Liebeck in the Chair</u></p>
APSC02.	<p>ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2014/15</p> <p>The Chair asked for nominations for the Vice-Chair of the Advisory Committee for the 2014/15 Municipal Year.</p> <p>Councillor Jogee was nominated and seconded, and there being no other nominations it was:</p> <p>RESOLVED: That Councillor Jogee be elected as Vice-Chair of the Statutory Advisory Committee for the 2014/15 Municipal Year.</p>
APSC03.	<p>MEMBERSHIPS 2014/15</p> <p>The Memberships were noted and confirmed.</p> <p>URGENCY SUB-COMMITTEE</p> <p>It was noted that the membership of the Alexandra Park and Palace Statutory Advisory Urgency Sub-Committee needed to be established for the 2014/15 municipal year. It was therefore resolved:</p> <p>RESOLVED:</p> <p>That David Liebeck, Jane Hutchinson, Councillor Marshall and Councillor Jogee be appointed to serve on the Alexandra Park and Palace Statutory Advisory Urgency Sub-Committee for the 2014/15 municipal year.</p>
APSC04.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillor Gunes and Liz Richardson and from Councillor M Blake for lateness.</p>
APSC05.	<p>DECLARATIONS OF INTEREST</p> <p>None declared.</p>
APSC06.	<p>MINUTES AND MATTERS ARISING</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> i. To note the draft minutes of the Joint Statutory Advisory and Consultative Committees held on 8 April 2014. ii. To note the draft minutes of the Alexandra Palace and Park Board held on 10 June 2014.

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 8 JULY 2014**

APSC07.	<p>ADJOURNMENT</p> <p>At 18.48pm the Advisory Committee adjourned.</p>
APSC08.	<p>ALEXANDRA PALACE REGENERATION</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED:</p> <p>That the recommended design approach be endorsed as that most likely to meet stakeholder and public expectations, to realise the potential of the TV studios as a public attraction and the theatre as a performance/cultural space, within financial parameters.</p>
APSC09.	<p>PARK AND PROPERTY REPORT</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i) That the new position of the proposed climbing frame associated with the Little Dinosaurs Playgroup, as shown on the tabled site plan, was acceptable to the Joint Committee. ii) That in regard to the 'Go Ape' adventure course the Joint-Committee agree in principal to the proposal to have the adventure course in Alexandra Park, but that in regard to the scheme being taken forward, it be noted that there were a variety of differing views on the proposal; and that the Joint-Committee would wish to see more detailed information on the proposed facility, including how it incorporated the Plane trees on either side of the road. iii) That it be noted that the Statutory Advisory Committee would give further consideration to the proposals for the 'Go Ape' facility at the planning application stage of the process. iv) That Duncan Wilson, Chief Executive Alexandra Palace and Park, arrange a site-visit for members of the Joint-Committee to view the proposed location of the 'Go Ape' course.
APSC10.	<p>EVENTS REPORT</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> i) That the contents of the report be noted; ii) That it be noted that planning for the 2014 fireworks event was underway, and that a detailed proposal would be put before the Alexandra Palace and Park Board on 22 July 2014; iii) That, because it was both a temporary structure and it enhanced the area,

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 8 JULY 2014**

	the proposal for a temporary movable structure on the Beach be endorsed by the Joint-Committee.
APSC11.	<p>LEARNING AND COMMUNITY REPORT</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED:</p> <p>That the recent good progress with the Trust's learning and Community programmes, including significant increases in attendance numbers, be noted.</p>
APSC12.	<p>MARKET TESTING PROCESS</p> <p>The Committee noted the discussion held during the Joint SAC/CC meeting.</p> <p>RESOLVED:</p> <p>That the Joint-Committee endorse the recommended approach in issuing an invitation to tender for the hotel opportunity and an associated interest in the events business, as detailed in the report, as that most likely to meet the Trust's objectives and secure investment of the magnitude needed on terms acceptable to the Trust.</p>
APSC13.	<p>ANY OTHER BUSINESS</p> <p>None.</p>
APSC14.	<p>DATES OF FUTURE MEETINGS</p> <p>Noted that the next meeting would be held on 7 October 2014.</p>

David Liebeck

Chair

Signed by the Chair

Date

UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE - TUESDAY, 8 JULY 2014

* Denotes absence

Consultative Committee Nominated Members:

Alexandra Palace Allotments Association	Vacancy
Alexandra Palace Organ Appeal	Mr H. Macpherson
Alexandra Palace Television Group	*Mr J. Thompson
Alexandra Residents' Association	*Ms C. Hayter
Alexandra Park and Palace Conservation Area Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	*Mr N. Willmott
Hornsey Historical Society	Miss R. Macdonald
Muswell Hill and Fortis Green Association	*Ms D Feeney
Muswell Hill Metro Group	Mr J. Boshier
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Berryman
 Councillor Christophides
 *Councillor Egan
 Councillor Gallagher
 Councillor Hare
 *Councillor Mann

Also attending

Duncan Wilson – Chief Executive, Alexandra Palace
 Kerri Farnsworth – Regeneration & Property Director, Alexandra Palace
 Oliver Craxton – Clerk to the Committee (LB Haringey)

**MINUTE
NO.**

SUBJECT/DECISION

APCC18.	<p>ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2014/15</p> <p>The outgoing Chair, Colin Marr, welcomed new members to the meeting. He then drew attention to the fact that some of the nominations of membership received from organisations were conditional to these nominations being ratified by the relevant organisation's AGM.</p> <p>The Chair then spoke in tribute to Jacob O'Callaghan, who for more than twenty years had served firstly on the Statutory Advisory Committee and then the Consultative Committee. During this time Mr O'Callaghan had led the campaign to secure listing of Alexandra Palace by English Heritage and the Judicial Review in 2007, without which the current regeneration scheme would not have been possible. Members present acknowledged this tribute.</p> <p>The Chair then asked members of the Consultative Committee for nominations</p>
----------------	--

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
TUESDAY, 8 JULY 2014**

	<p>for Chair for the 2014/15 Municipal Year.</p> <p>Gordon Hutchinson was nominated and seconded, and there being no other nominations, it was:</p> <p>RESOLVED:</p> <p>That Gordon Hutchinson be elected as Chair of the Alexandra Palace and Park Consultative Committee for the 2014/15 Municipal Year.</p> <p style="text-align: center;"><u>Gordon Hutchinson in the Chair</u></p>																		
APCC19.	<p>ELECTION OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2014/15</p> <p>The Chair asked for nominations for the Vice-Chair of the Consultative Committee for the 2014/15 Municipal Year.</p> <p>Rachel Macdonald was nominated and seconded, and there being no other nominations it was:</p> <p>RESOLVED: That Rachel Macdonald be elected as Vice-Chair of the Alexandra Palace and Park Consultative Committee for the 2014/15 Municipal Year.</p>																		
APCC20.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillors Mann and Egan and from Evelyn Regan, Caroline Hayter and from Nigel Willmott for lateness.</p>																		
APCC21.	<p>DECLARATIONS OF INTEREST</p> <p>None declared.</p>																		
APCC22.	<p>MEMBERSHIPS</p> <p>RESOLVED:</p> <p>a) To approve the applications for membership of the Consultative Committee for the 2014/15 municipal year, from the organisations listed below:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Alexandra Palace Allotments Association</td> <td style="width: 30%;"><i>(rep tbc)</i></td> </tr> <tr> <td>Alexandra Palace Organ Appeal</td> <td>Hugh Macpherson</td> </tr> <tr> <td>Alexandra Palace Television Group</td> <td>John Thompson</td> </tr> <tr> <td>Alexandra Residents' Association</td> <td>*Ms C. Hayter</td> </tr> <tr> <td>Alexandra Park and Palace Conservation Area Advisory Committee</td> <td>Colin Marr</td> </tr> <tr> <td>Bounds Green & District Residents Association</td> <td>Ken Ranson</td> </tr> <tr> <td>Friends of Alexandra Park</td> <td>Gordon Hutchinson</td> </tr> <tr> <td>Friends of Alexandra Palace Theatre</td> <td>Nigel Willmott</td> </tr> <tr> <td>Hornsey Historical Society</td> <td>Rachael Macdonald</td> </tr> </table>	Alexandra Palace Allotments Association	<i>(rep tbc)</i>	Alexandra Palace Organ Appeal	Hugh Macpherson	Alexandra Palace Television Group	John Thompson	Alexandra Residents' Association	*Ms C. Hayter	Alexandra Park and Palace Conservation Area Advisory Committee	Colin Marr	Bounds Green & District Residents Association	Ken Ranson	Friends of Alexandra Park	Gordon Hutchinson	Friends of Alexandra Palace Theatre	Nigel Willmott	Hornsey Historical Society	Rachael Macdonald
Alexandra Palace Allotments Association	<i>(rep tbc)</i>																		
Alexandra Palace Organ Appeal	Hugh Macpherson																		
Alexandra Palace Television Group	John Thompson																		
Alexandra Residents' Association	*Ms C. Hayter																		
Alexandra Park and Palace Conservation Area Advisory Committee	Colin Marr																		
Bounds Green & District Residents Association	Ken Ranson																		
Friends of Alexandra Park	Gordon Hutchinson																		
Friends of Alexandra Palace Theatre	Nigel Willmott																		
Hornsey Historical Society	Rachael Macdonald																		

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
TUESDAY, 8 JULY 2014**

	<p>Muswell Hill & Fortis Green Association Muswell Hill Metro Group Palace View Residents' Association Vitrine Ltd – the Lakeside Café Warner Estate Residents Association</p> <p>Denise Feeney John Boshier Val Paley Ahmet Yener Prof. Richard Hudson</p> <p>b) To note that the application from the Alexandra Palace Allotments Association for membership of the Consultative Committee for the 2014/15 municipal year would be submitted to a future meeting for approval.</p> <p>c) That, following a vote conducted at the meeting, Nigel Willmott and Colin Marr be appointed as representatives of the Consultative Committee, along with the Chair, Gordon Hutchinson, to serve as non-voting Members of the Alexandra Palace and Park Board.</p> <p>After the election to appoint the representatives to serve as non-voting members of the Board, the outgoing Chair thanked Val Paley for the years that she had served in that role.</p>
APCC23.	<p>GOVERNANCE</p> <p>RESOLVED:</p> <p>a) That the Consultative Committee endorse proposals to delete from membership the following bodies which have failed to supply membership information, as requested by the London Borough of Haringey's Committee Team, and as required by the Consultative Committee's Constitution:</p> <p>Community Use for the Old Station (CUFOS)</p> <p>b) That Frances Hargrove, Head Teacher of St Mary Primary School, be appointed to the Consultative Committee as a representative of local schools.</p>
APCC24.	<p>ANY OTHER BUSINESS</p> <p>There were no items.</p>

Gordon Hutchinson

Chair

This page is intentionally left blank

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 22 JULY 2014**

Councillors Willmott, Christophides (Chair), Gallagher, Hare, Mann (Vice-Chair), Hutchinson and Liebeck

Non-Voting David Liebeck and Nigel Willmott
Representatives:

Observer: Gordon Hutchinson

Also present:

Duncan Wilson (Chief Executive, Alexandra Palace), Kerri Farnsworth (Director of Property & Regeneration, Alexandra Palace), Emma Dagnes (Commercial & Development Director, Alexandra Palace), Melissa Tettey (Head of Learning and Community Programmes, Alexandra Palace), Frances Palopoli (Head of Finance – Central Services, London Borough of Haringey), Andy Theobald (Fielden Clegg Bradley), Ben Davis (Go Ape) and Felicity Foley (Clerk).

MINUTE NO.	SUBJECT/DECISION
APBO366.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Berryman, Bob Kidby and Colin Marr. The Chair paid tribute to Councillor Pat Egan, who passed away on 19 th July 2014, following a short illness.
APBO367.	URGENT BUSINESS There was no such business.
APBO368.	DECLARATIONS OF INTERESTS None.
APBO369.	QUESTIONS, DEPUTATIONS OR PETITIONS None.
APBO370.	MINUTES The minutes of the meeting held on 10 June 2014 were approved as a correct record.
APBO371.	ANNUAL REPORT AND APPROVAL OF APPCT ACCOUNTS Duncan Wilson – Chief Executive, Alexandra Palace - introduced the report as set out.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 22 JULY 2014**

	<p>NOTED:</p> <ul style="list-style-type: none"> • The contents had been approved by the auditors. • The Chair's report had been amended to include a paragraph about the late Councillor Egan. • The £950k Gift Aid contribution from the Trading Company was better than had been expected, and the accounts themselves showed a relatively healthy profit and loss. There was still a large deficit on the balance sheet due to the loan from the Council, but work was being carried out to change the way that the loan was classified in the future. <p>RESOLVED that</p> <p>i) The Annual Report and Review covering the year 2013/14 be adopted and published.</p> <p>ii) That the Chair be given authority to sign the financial statements on behalf of the Board.</p>
<p>APBO372.</p>	<p>RIBA STAGE 2 DESIGN PROPOSALS</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace - introduced Andy Theobald of Feilden Clegg Bradley, who provided an overview of the RIBA Stage 2 design proposals. HLF had seen and cleared the proposals, and work would now move to the final stage of the design process.</p> <p>Following the presentation, Andy Theobald responded to questions from the Board:</p> <ul style="list-style-type: none"> • The entrance for pedestrians through the car park would be clearly defined. The issue of cycle routes would be addressed in parallel to the scheme. • The walls in Studios A and B would have a new structure and lining to encapsulate the asbestos which had been found. • The theatre floor would be flattened to allow for flexible use and different seating arrangements. The balcony would be re-raked to improve sight-lines into the auditorium. There was also only room for one row of seats above the corridors at the side of the theatre – any extra rows would require extending out into the theatre – the one row would utilise the existing space. • There would be a new roof covering over the theatre, which may help in terms of sound-proofing between the Great Hall and the theatre. This could lead to occasions where events could be held in each area, but it would depend on the type of event taking place. <p>RESOLVED to note the update.</p>
<p>APBO373.</p>	<p>REPORT OF THE CHIEF EXECUTIVE</p> <p>Duncan Wilson – Chief Executive, Alexandra Palace - introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • The overall budget of the scheme had increased due to inflationary rises, however HLF have experienced this on a number of other projects, and so were prepared for this eventuality. • The increased budget meant that there would be pressures, and the trade

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 22 JULY 2014**

	<p>off between quality and cost had been discussed with the HLF.</p> <ul style="list-style-type: none"> Initial fundraising and sponsorship approaches had been made. There were five realistic prospects for sponsorship at present. Further information would be available at the next meeting. <p>RESOLVED that</p> <ol style="list-style-type: none"> The overview of the regeneration report be noted. The progress with fundraising and sponsorship be noted.
APBO374.	<p>REPORT OF THE DIRECTOR OF PROPERTY AND REGENERATION</p> <p>Kerri Farnsworth – Director of Property and Regeneration, Alexandra Palace - introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> Initial consultation had begun on the next stage of the regeneration plans, and officers from Alexandra Palace had visited local Area Forums and Neighbourhood Committees. The Statutory Consultation stage would be during the last week in September and the first week in October. HLF had said that the change in the budget was below the level of uplift seen in other projects, and that they were pleased with the way Alexandra Palace had managed to contain costs. The 10 year fabric maintenance plan had been completed, and since the last meeting, the costs had been refined downwards. It was noted that much of the work relied on large projects – the HLF would not provide money to restore the fabric alone, there would also have to be a large element of community benefit. <p><u>Go Ape</u></p> <ul style="list-style-type: none"> Ben Davies, Go Ape, was in attendance to provide an overview of the plans. The company was looking to expand the Go Ape offer into city parks, which would mean smaller courses with multi-levels. There would also be a new pricing structure, which would make it more affordable. The Statutory Advisory Committee had raised concerns in regards to the plane trees. Ben Davies had met with the Chair of the Friends of Alexandra Park (Gordon Hutchinson) to understand the concerns, which would be addressed as the plans were worked through. The siting of the course would be to the east of the Lakeside café. If the Board were agreeable to the plans, the next stages would be for Go Ape to develop a detailed proposal for the planning application, present this to the Statutory Advisory Committee, Consultative Committee and the Board, before submitting the planning application to the local authority. <p>RESOLVED that</p> <ol style="list-style-type: none"> Progress with the regeneration programme and in particular the HLF RIBA Stage 2 presentation as the basis for developing the design be noted. The position regarding Dinosaurs Playgroup at the Campsbourne Centre and the intention to commission a section 36 Charities Act report and prepare a tenancy for approval of the Board be noted.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 22 JULY 2014**

	<p>iii) Landlord's consent for the location of the climbing frame outside Little Dinosaurs playgroup in the Grove following planning consent (now obtained by the tenant) be granted.</p> <p>iv) The further development of the Go Ape proposal be approved.</p>
APBO375.	<p>REPORT OF THE COMMERCIAL DIRECTOR, ALEXANDRA PALACE</p> <p>Emma Dagnes – Commercial & Development Director, Alexandra Palace – introduced the report as set out.</p> <p>NOTED:</p> <ul style="list-style-type: none"> • There had been a good start to the year in terms of commercial activity. • A major transformation had taken place on the 'beach' at the bar and kitchen. Work would be carried out in the bar, and would show the Palace and Park's 'past, present and future'. The seating would also be changed to increase the number of covers by 40. <p><u>Fireworks</u></p> <ul style="list-style-type: none"> • The Safety Advisory Group had met on 23 June 2014. There were two items highlighted – an independent review involving the blue light services in regards to utilising Alexandra Palace Way as a viewing area; and splitting the funfair into two, one for children's rides and one for older rides. • A licensing application would be made to the local authority in August, which would look to increase the maximum number on site to 35,000. • There had been 300 complaints made following the fireworks in 2013, with the two main areas of concern being the beer festival and customer services. <p>RESOLVED that</p> <p>i) The contents of the report be noted.</p> <p>ii) The approach to the fireworks event for 2014 be approved.</p>
APBO376.	<p>REPORT OF THE HEAD OF LEARNING AND COMMUNITY PROGRAMMES</p> <p>Melissa Tetley – Head of Learning and Community Programmes, Alexandra Palace – introduced the report as set out. Contact had been made with one third of primary schools in the borough, and the team had requested to attend the Headteachers forum. The main focus over the next six months would be the 2014 WW1 anniversary.</p> <p>RESOLVED to note the report.</p>
APBO377.	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>
APBO378.	<p>FUTURE MEETINGS</p> <p>NOTED the dates of future meetings:</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 22 JULY 2014**

	28 October 2014 10 February 2015 28 April 2015
APBO379.	EXCLUSION OF THE PUBLIC AND PRESS RESOLVED that the public and press be excluded as items 15 & 16 contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
APBO380.	MINUTES The exempt minutes of the meeting held on 10 June 2014 were approved as a correct record.
APBO381.	ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT There was no such business.

COUNCILLOR JOANNA CHRISTOPHIDES

Chair

This page is intentionally left blank

**Informal Joint Meeting of the Alexandra Park & Palace Statutory
Advisory Committee and Consultative Committee**

On 7 October 2014

Report Title: **Chief Executive's report**

Report of: Duncan Wilson, Chief Executive Alexandra Park and Palace

1. Purpose

1.1. To update the Committees on progress with three strategically important initiatives: sponsorship, fundraising and market testing

2. Recommendations

2.1. That the SAC and CC note reports on these three areas of work

Report Authorised by: **Duncan Wilson, Chief Executive Alexandra Palace and Park**



Contact Officer: Duncan Wilson, Chief Executive Alexandra Palace and Park

3. Executive Summary

3.1 **Sponsorship.** Approaches to potential sponsors have been made, over the last six months, focusing (but not exclusively) on the technology and new media sectors and in accordance with the sponsorship strategy previously shown to the SAC/CC. There is some serious interest but nothing amounting to a firm proposal yet.

3.2 **Fundraising.** Likewise, applications to major grant giving trusts and foundations have been made in the course of the last few weeks in support of the Trust's programme of works and activities, focusing on the HLF project and the learning programme. The first results of this initial tranche are expected before the end of this year. The recruitment process for a head of fundraising continues, in a very competitive market.

3.3 **Market testing.** On market testing, there continue to be expressions of interest in principle from a range of potential hotel operators and a more limited number of developers. We are undertaking some due diligence on our market testing strategy with the Borough to ensure that we are confident that it will achieve the best result for Alexandra Palace in terms of securing a long term investment partner. We are now aiming to approach the market in the spring of 2015, so our target is to report back to the SAC/CC with the parameters for that tender exercise in January 2015.

4. Reasons for any change in policy or for new policy development (if applicable)

N/A

5. Local Government (Access to Information) Act 1985

N/A

6. Legal Implications

6.1 The Council's Assistant Director, Corporate Governance has been consulted in the preparation of this report, and has no comments.

7. Financial Implications

7.1 The Council's Chief Financial Officer has been consulted on the contents of this report and has no additional comments to make.

8. Use of Appendices

8.1 There are none.

**Informal Joint Meeting of the Alexandra Park & Palace Statutory
Advisory Committee and Consultative Committee**

On 7 October 2014

Report Title: **Report of the Head of Learning and Community Programmes, Alexandra Park and Palace**

Report of: Melissa Tettey, Head of Learning and Community Programmes , Alexandra Park and Palace

1. Purpose

1.1. To update the Committees on the learning and community programme

2. Recommendations

2.1 **That the SAC and CC notes recent progress with the Trust's learning and community programmes**

Report Authorised by: **Duncan Wilson, Chief Executive Alexandra Palace and Park**



Contact Officer: Melissa Tettey, Head of Learning and Community Programmes Alexandra Park and Palace

3. Executive Summary

3.1 An overview of the Learning programme including the temporary exhibition "Alexandra Palace : War on the Home Front", development of the 2014 learning programme, Open House (20th & 21st September) and links with local schools

3.2 An update on the volunteer programme

3.3 An update on the HLF Activity Plan

4. Reasons for any change in policy or for new policy development (if applicable)

N/A

5. Local Government (Access to Information) Act 1985

N/A

6. Background (Learning and Community Update)

6.1 War on the Home Front (Exhibition and Learning Programme)

Alexandra Palace's exhibition marking the centenary of the First World will open with Private View by invitation on the 15th September. Guests include delegates from the Heritage Lottery Fund, Alexandra Palace volunteer researchers, representatives from local and national museums and the collectors who have generously allowed us to borrow their objects. The event will finish with a preview of the short film produced by our project partners Middlesex University which brings to life the story of the internees at the Palace with poems, letters and diary extracts.

The exhibition will be open to the public Thursday mornings (10:00 – 12:00), Friday afternoons (14:00 – 16:00) and the first Saturday (10:00 – 13:30) of every month between September 2014 and September 2015. Additional opening days will be added depending on the number of tickets sold and we are exploring offering the exhibition as an add-on to clients such as Antiques and Big Stamp exhibitions. A verbal update about the number of tickets sold will be given at the meeting by the Learning Officer.

To ensure our 2014 school workshops fit in with local schools' studies of the WW1 centenary, they have been developed with a member of the History Department at Heartlands High. One of the activities that has been developed for the learning programme is planting broad beans and decorating plant pots with images inspired by the allotments created during the Palace's time as an internee camp. Capital Garden Centre has very kindly offered to donate all the resources required for this activity.

Our bespoke 2014 learning programme for schools and a talk and tour of the Palace for lifelong learners will be available Mondays, Tuesdays and Wednesdays. During opening times the exhibition will be manned by two Exhibition assistant volunteers who will welcome visitors to the exhibition, provide additional information about the Palace's role, encourage visitors to complete evaluation forms as well as signing up to our newsletter.

An email was sent to learning contacts and all schools in Haringey on Friday, 29th August promoting the exhibition and the learning programme. A follow-up evening event for teachers is being planned for November.

6.2 Core Learning Programme

Final preparations for the new academic year are going well. A email encouraging teachers to bring their new classes to the Palace was sent Friday, 29th August and this will be followed up with regular emails to the learning contact list. Within the last week there have been two enquiries regarding workshops in January 2015 and the first week of May.

Alexandra Palace is hosting the September staff meeting for Campsbourne School and Children's Centre. During the meeting an overview will be given of the current

learning programme and the workshops linking to the First World War exhibition. If successful we will look at rolling out this offer to other schools in the Borough.

6.3 **Additional SAC Member**

Following the successful appointment of Frances Hargrove, Head of St Mary's N8 to this committee, we would like to nominate David Cole from Heartlands High, if he is successful in being appointed regular meetings will be organised with both teachers on the CC to advise on current and future developments.

6.4 **Open House (20th & 21st September)**

Following the success of offering guided tours for last year's Open House, we will be running First World War themed tours leaving the East Court (Ice Rink Entrance) every half hour between 10:00 and 15:00. We are offering 20 pre-booked places per tour with a small number of walk-in places available per tour for Big Stamp visitors or Ice Rink users. Bookings went live mid-August and within 2 weeks, 7 of the 20 tours are already full.

We are very grateful to both the Friends of the Theatre and the Alexandra Palace Television Group who have agreed to be onsite both days, to assist with the delivery of the event.

6.5 **Trading Company cross-over**

Final preparations for the Alexandra Park BTEC music industry module are now taking place for late September 2014. The group will meet with Alexandra Palace event staff during build up for "1975" followed by a tour of the building. The group will return to watch the concert accompanied by school staff and the Learning Officer.

6.6 **Volunteering Update**

Currently the Palace has over 50 active volunteers supporting the Trust in a variety of roles. These include WW1 researchers, History tours volunteers, history of the palace researchers, volunteer co-ordinator and learning administrator volunteers. Interest in volunteering at the Palace remains high and has led to additional roles being created supporting the park and the regeneration team.

A team of park volunteers supported by the Park Manager and our contractor John O'Connor the park contractor worked on pruning and tidying the rose garden which was built by Belgian internees in WW1.

A team of volunteers have been supporting the Regeneration team cataloguing and archiving historical floor plans which have been vital in helping the team understand how the Palace was originally used and helped inform the current designs for the new spaces to be created as part of the HLF project.

From September 2014 the Learning and Community team will introduce additional volunteer roles supporting the team with the WW1 exhibition and the core learning programme for KS2 and KS3 pupils.

As the volunteer programme reaches its first anniversary a summer social event has been organised for volunteers and staff to come together to celebrate the success of the volunteer programme.

6.7 HLF Activity Plan

The activity plan questionnaire entitled Have Your Say has received over 1300 responses and is due to close on the 12th September for online entries with postal entries being accepted until the 19th September.

Alternative accessible formats of the survey have also been produced to ensure the consultation is as inclusive as possible. Consultation is also taking place using a number of different methodologies in order to involve different groups of people in the consultation process. In addition we are also consulting specifically with a number of disability and mental health representatives within Haringey because people will engage in a variety of ways.

When analysing the results of the consultation we will not only be looking at the results of the survey but the public consultation as a whole, the *Have Your Say* Questionnaires are not the only way we are engaging with harder to reach groups and the survey is not representative of the consultation as a whole.

110 consultation requests via email have been sent to community groups and organisations in Haringey. As a result we are engaging with 40+ groups, either by phone interviews, email interviews or face-to-face meetings. The conclusions will be reported when analysis is complete.

7. Legal Implications

- 7.1 The Council's Assistant Director, Corporate Governance has been consulted in the preparation of this report, and has no comments

8. Financial Implications

- 8.1 The Council's Chief Financial Officer has been consulted on the contents of the report and has no additional comments to make.

9. Use of Appendices

- 9.1 There are none.

**Informal Joint Meeting of the Alexandra Park & Palace Statutory
Advisory Committee and Consultative Committee**

on 7 October 2014

Report Title: **Report of the Director of Property & Regeneration, Alexandra Park and Palace**

Report of: Kerri Farnsworth, Director of Property & Regeneration, Alexandra Park and Palace

1. Purpose

1.1 To advise members of the Statutory Advisory Committee and of the Consultative Committee on a number of areas relating to property and regeneration at Alexandra Palace and Park.

2. Recommendations

2.1 **That the SAC and CC note the content of this report.**

Report Authorised by: **Duncan Wilson, Chief Executive Alexandra Palace and Park**



Contact Officer: Duncan Wilson, Chief Executive Alexandra Palace and Park

3. Executive Summary

- 3.1 HLF Project update
- 3.2 Fabric Conservation Update
- 3.3 Park Update

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 N/A

6. HLF Project Update

Key Stakeholder Relationships

- 6.1 A draft Memorandum of Understanding (MOU) has been shared with the BBC for comment. No response has been received as yet from the BBC on this, but a verbal update will be given at the meeting should there be any further progress following issue of this paper.
- 6.2 In addition positive meetings have been held with BBC Worldwide, the commercial arm of the BBC, with regards to establishing a formal relationship. One particular area of discussion is the potential for some form of retail facility operated by the BBC within the demise of the HLF project within the East Court.
- 6.3 The call upon the collections required by the HLF project held by a range of other key stakeholders such as the Science Museum Group (including National Media Museum) and the BFI is now established, and discussions are underway to develop the necessary loan terms and conditions. At this stage it is not envisaged that the Trust will acquire any items via a financial purchase.

Design and Consultation

- 6.4 A formal Gateway Review of the project was undertaken by the HLF in July. The project passed this review (essential to continuing), with the HLF strongly welcoming the overall design, interpretation & content concept and being solidly assured of progress in all areas to budget and programme.
- 6.5 The Trust and the design team have undertaken a major programme of awareness-raising and consultation on the HLF scheme over the summer, including with Area Forums, neighbourhood/residents associations, Friends' and specialist interest groups and statutory stakeholders. Feedback has been strongly positive to date. The Trust will continue to meet with stakeholders in the run-up to the Planning and Listed Building submissions in early-November.
- 6.6 A Public Exhibition of the HLF design proposals will be held in the East Court from 27th September to 7th October inclusive and on 12th Sept at Wood Green Shopping Mall. The exhibition will be staffed by Trust staff and trained volunteers. Opening times will be confirmed on the Alexandra Palace website, but will include both weekends in that period, plus early morning, daytime and evening sessions.
- 6.7 The Trust was requested by LB Haringey Planning to attend a Design Review Panel on 2nd October. An update will be given at the meeting, but the formal written feedback will not be available until later in October ie. after this meeting.
- 6.8 The design team have now made a draft final presentation to the Trust of RIBA Stage 3 designs for the HLF project. Feedback from the Trust, the Public Exhibition, a further HLF review and the Design Review Panel will now be used to finalise proposals for the Planning and Listed Building submissions in early November. A meeting of the SAC-CC dedicated to a presentation of the proposals by the design team has been set for 27th Oct.

Activity Plan

- 6.9 Extensive consultation has also taken place through the summer on the Activity required by the HLF as an essential element of the Stage 2 application. A more detailed update on this activity and the outputs will be given in the Community Engagement and Learning report.

HLF Project Programme

- 6.10 The key milestones within the HLF programme are as follows:-

Sept/early Oct 2014	final pre-Planning stakeholder consultations public exhibition 3 rd HLF review
Oct 2014	LBH Design Review Panel presentation SAC-CC and APPCT Board approvals
Nov 2014	submission of Planning and Listed Building applications
Dec 2014	submission of Round 2 HLF funding application
March 2015	decisions on Planning and Listed Building applications
March/April 2015	HLF Stage 2 funding decision (<i>NB. decision on consents req'd before HLF decision can be made</i>)
spring 2015	technical design & tender package production (part 1) contractor OJEU procurement part 1 (pre-qualification)
to winter 2015	technical design & tender package production (part 2) final contractor OJEU procurement & appointment
winter 2015	construction commences onsite
winter 2017	construction complete

7. Fabric Conservation Update

Fabric Maintenance Plan and Conservation Management Plan

- 7.1 Further refinements are being made to the 10-year Fabric Maintenance Plan (FMP) ahead of its submission as part of the HLF project planning submissions in Nov 2014. In addition an update of the Conservation Management Plan has been commissioned, as this will be a requirement of both the Planning and the Stage 2 HLF submissions.
- 7.2 The most urgent Priority 1 work packages from the FMP have been delivered or are underway. This includes high-level roof and glazing repairs and boiler management system upgrades. AP staff are also progressing discussions on drawing in other external investment to deliver priority fabric repairs in 2015/16 and beyond.

8. Park Update

Campsbourne Play Centre refurbishment

- 8.1 Contractors have worked extra hours over the summer whilst the building was out of use during the school-holidays to address the dilapidations. This work includes new flooring, electrical, lighting, heating and alarm systems and new bathroom facilities; the building was also completely redecorated.
- 8.2 Exterior works to repair the roof, guttering and hard surfaces will be completed in the coming weeks at times pre-agreed with the occupier, Dinosaurs Playgroup.
- 8.3 The final stage of the Trust taking over management of the building will come with a lease agreement with Dinosaurs Play Group once their new management committee is elected in the autumn. APPCT staff have commissioned the valuation required in line with the Charities Act 2011.

Update on Campsbourne Section 106 project

- 8.4 After a very long lead-in, this project finally commenced on 1st September. The contractors have set up a working compound near the Bedford Road entrance and started preparations to resurface the footpath between Bedford Road and Newland Road.
- 8.5 By way of a reminder, the scope of works includes new railings along Newland Road, a new hedge and wild flower meadow in Newland Field, finger posts, adjustment and resurfacing of the track to the rail depot to make this more welcoming for Park visitors.
- 8.6 This project is the result of the very welcome s106 agreement via Haringey Council, and has only cost the Trust the Park Manager's time.
- 8.7 The project has a ten week programme and is expected to be completed in early November.

Park Development Projects

Urban Orchard Project

- 8.8 Following further discussions with the Urban Orchard Project (UOP) a species list and planting plan have been agreed. The trees will be planted on the old railway field in the Grove. This location has been chosen because it is not expected that the trees will conflict with any established use of this area, and the site is easily accessible.
- 8.9 The planting day will take place on 3rd December and will involve the new Park Volunteers and staff from John O'Conner's head office. The Trust's Education Officer is also exploring opportunities for local school children to get involved.
- 8.10 Attempts are being made to recruit volunteer 'Orchard Leaders' as part of the embryonic Park Volunteer scheme. These leaders will receive training from the UOP and the management of the trees over the initial three to five years will be carefully planned out.

High-level Adventure Course / Go Ape

- 8.11 Members will recall discussions at previous meetings concluded with a general support for the project, but there were some reservations about the use of the London Plane trees. Go Ape representatives met on site with Officers and the Chair

of the Friends of the Park to discuss the sensitivities of the layout. Following this meeting Go Ape undertook to reconsider the layout of the course and submit a new design proposal. Go Ape are now developing a number of options: a verbal update on progress on these options will be given at the meeting.

- 8.12 There has also been considerable discussion about the commercial and operational arrangements to ensure that this exciting proposal benefits all parties. The negotiations are ongoing and progressing well: a verbal update will be given at the meeting.
- 8.13 Go Ape will submit for Planning and Conservation Area consent once the SAC-CC and the APPCT Board have seen and reviewed the proposals and given landlord's consent. Should this be granted, it is now likely that the course will be built over early in 2015 and be open to the public in early-summer 2015.

Alexandra Park Volunteers

- 8.14 As mentioned earlier in this report volunteers are being recruited for the Orchard Project. This is part of a new scheme to recruit a team of Park Volunteers to carry out a wide variety of roles on site. This has been possible as the infrastructure has been put in place by the learning and community team.
- 8.15 The first two volunteers were recruited over the summer and have been deployed in the Rose Garden removing temporary fencing, weeding and dead-heading roses. It is hoped more volunteers will be recruited.
- 8.16 Future volunteer projects include assisting with re-planting of annual bedding, creating a new bed linked to the original BBC Television garden, collecting and growing acorns to ensure the continuity of the old field boundaries.

WWI Park Poppy commemoration

- 8.17 The poppy and wildflower beds sown along the southern frontage of the Palace have proven to be a success, with good media coverage and the Trust (and the Council) receiving many positive comments from members of the public in person, and by phone, email and letter. The majority request that these wildflower areas are retained rather than returned to grass and/or formal beds. Trust staff are working with the Park contractor, John O'Connor, to assess the feasibility of a long-term plan to do so.

Dog Control Orders

- 8.18 Signage: Council Officers have provided example signage that can be adapted to promote the Dog Control Orders as they currently apply to the Park. These are being redesigned to fit the Alexandra Palace style guidelines.
- 8.19 Enforcement: The most practical method of enforcement is by an arrangement with the Council for their Enforcement Officers to patrol on an overtime basis. There is no specific budget for enforcement in the Park, so the costs are currently being reviewed before a decision is made.

9. Update by Deputy Chair of Regeneration Working Group (RWG)

9.1 There has been one formal meeting of the RWG since the last SAC-CC, in July. The focus of the meeting was a discussion over the approach to market previously agreed by the SAC-CC, APPCT Board and Regeneration Strategy Working Group.

9.2 As a result of this meeting, LBH Haringey has commissioned a peer review of the work undertaken to date by the Trust's advisors, Knight Frank and Pinsent Masons. The final report is due by the end of September. A verbal update will be provided at the meeting.

10. Legal Implications

10.1 The Council's Assistant Director, Corporate Governance has been consulted in the preparation of this report, and has no comments

11. Financial Implications

11.1 The Council's Chief Financial Officer notes the positive progress being made on these projects.

12. Use of Appendices

12.1 There are none.

**Informal Joint Meeting of the Alexandra Park & Palace Statutory
Advisory Committee and Consultative Committee**

On 7 October 2014

Report Title: **Commercial and Development Director's update**

Report of: Emma Dagnes, Commercial and Development Director

1. Purpose

1.1 To advise members of the Statutory Advisory Committee and the Consultative Committee and seek views on recent APTL events and activity

2. Recommendations

2.1 **That the Committee notes the contents of this report**

Report Authorised by: **Duncan Wilson, CE, APPCT & APTL**

Contact Officer: **Lucy Fenner, Head of Client Sales APTL**

Email: Lucy.Fenner@alexandrapalace.com

3. Executive Summary

3.1 Event Sales Highlights

A review of exhibitions, shows and live music for the last 3 months, including a forward focus on upcoming events and an events schedule for reference.

3.2 Fireworks Update

Updated information regarding the final planning stages of the Fireworks event

4.1 Exhibitions and Shows

July 2014 – September 2014

In July Alexandra Palace hosted The Big Bang Fair, an exhibition targeted at 7-19 year olds celebrating science and technology. It was the first time the show had exhibited in London and saw a footfall of over 2,000. Alexandra Palace's Learning Officer, was also given the opportunity to exhibit at the show to promote the venue's learning and community programme. The client was extremely happy with the feedback received from the children and teachers who attended and was delighted with the management of the event. It is likely this will be a repeat booking for the Sales team.

Queensbury Boxing returned in July after a successful event held in March. Ticket sales were not as high as previously achieved due to the time of year, however the event was still considered a success and both the promoter and Alexandra Palace events team are now planning a forthcoming winter show.

Taking advantage of the successful drive we had from filming in the earlier part of the year, the West Hall became a studio for Nickelodeon, to film children’s programme “Get Your Skills On” which was sponsored by Fruit Shoots. The production team were delighted with the flexibility of the space and are keen to rebuild the studio in future months.

The BBC also took occupancy of our Victorian Theatre for two weeks to shoot a new Ident which is to be broadcast in October.

A high profile corporate client returned from last year with an even larger event, increasing their numbers and utilising all halls. The Great Hall was used as an exhibition area showcasing their new products and our catering team delivered a BBQ for the 700 corporate guests on the South Terrace.

Summer In the City returned for a second year in early August and is now considered the largest UK event dedicated to the YouTube community, allowing creators and fans of online content to engage. The two day event sold out twice as quickly as last year with 14,000, 15-17 year attending the event. An industry day for 500 guests was also added to the line-up, giving an opportunity for the main sponsors to showcase their products. Due to the volume of “meet and greets” required at the event, the client is looking at new and improved ways of delivering this element to the show. Overall SITC was very successful and the promoter is keen to rebook for next year.

The greatly anticipated new beer garden outside the Bar & Kitchen at Ally Pally was launched with a street food and craft beer festival for the local community which was organized by our events team. The team’s initiative attracted over 5,000 visitors across the day and due to its success was repeated on a larger scale four weeks later. The team is scheduling further beer garden events in 2015.

In addition over the past three months the Palace has hosted 17 weddings, accommodating in total over 8,000 guests.

4.2 Live Music

Palm Court hosted an event for the Camden Light Orchestra attracting 250 guests in July. To continue the success of orchestral events, the Crouch End Festival Chorus will be performing Verdi’s Requiem in our Palm Court at the beginning of September.

Alexandra Palace has recently announced up and coming gigs for The Libertines, Jamie T, Gas Light Anthem, Metronomy and Jake Bugg.

4.3 Future Events

There is much to look forward to starting with the established Antiques Fair, the first show run by the new organiser IACF, followed by the long standing and very popular Big Stamp and Scrapbooking Show. We then move into our season of music and sport including the Darts and Snooker.

Date	Event
Alt – J Live Music Concert	24 th September
The Libertines Live Music Concert	26 th -, 27 th & 28 th September
1975 Live Music Concert	30th September - 1st October

Fat Freddy's Drop Live Music Concert	17 th October – 19 th October
Jake Bugg Live Music Concert	21 st – 22 nd October
AMMA	27 th – 30 th October
Vertical Influences / Le Patin Libre	28 th – 31 st October
Jamie T Live Music Concert	14 th – 16 th November
The Gaslight Anthem Live Music Concert	19 th November
Silent Film Organ Concert	20 th November
Bonobo Live Music Concert	28 th November
Metronomy Live Music Concert	5 th December
Antiques	6 th – 7 th December
William Hill Darts	18 th December - 4 th January 2015
Masters Snooker	7 th - Thursday 8 th January
Model Engineering show	16 th - 18 th January
Ping Pong Championships	23 rd – 26 th January
Excursions	Saturday 24 th January
Southern Homes Show	Thursday 29 th January - Sunday 1 st February

5. FIREWORKS UPDATE

The first draft of the Firework's Event Management Plan has now been received and is being reviewed by Alexandra Palace.

A Safety Advisory Group meeting is scheduled for Thursday 18th September and will be attended by the key relevant authorities. At this meeting the crowd management plan and site orientation will be discussed in detail along with all traffic management plans for the event. Traffic management will affect the closure of Alexandra Palace Way from 23.59 on 31st October to 07.00 on Sunday 2nd November. There will also be the normal road closures in place off Priory Road to ensure local residents roads are not affected by traffic to the event. Details of this will be sent to all residents in due course.

Greater emphasis will be put on the family area with a larger funfair, street food operators with children's portions and children's entertainers such as free face painting. We will be encouraging families to watch the display from this area and a test fire ensuring the display can be clearly seen from the family area will take place on Saturday 6th September.

The bier festival is now confirmed with all artists booked. This will see a ticketed event of 4,500 with exclusive access to the south terrace to simplify crowd movement across the

site. The report which was commissioned to assess the option of using Alexandra Palace Way as a viewing area will be presented to the SAG for comment on the 18th September.

Top Line Fireworks information

Date 1st November 2014

Opening time 15:00

Display time 19:30

Capacity 35,000

Ticket price Held at 2013 prices. Under 10's will need to apply for a free ticket

6. Legal Implications

- 6.1 The Council's Assistant Director, Corporate Governance has been consulted in the preparation of this report, and has no comments.

7. Financial Implications

- 7.1 The Council's Chief Financial Officer notes the contents of this report and has no further comments to add.

8. Use of Appendices

- 8.1 There are none.